



# Online Safety: The Internet

<b>Internet</b>	A system of computers connected together
<b>Information</b>	Facts about something
<b>Viruses</b>	Something that can harm a computer



## IS FOR SAFE

Never give out personal information to strangers on the internet. Personal information includes things like your home address and your birthday.



## IS FOR NEVER MEET

Never ever meet up with a stranger you have met online unless a parent or guardian has said it is ok and is present. Never, never, never, never, never.



## IS FOR ACCEPTING

Don't open emails from people you don't know, they could contain viruses. If you get a strange email from a friend and you think they might have a virus make sure you let them know!



## IS FOR RELIABLE

Don't believe everything you read online, check your facts! Did you read it on a reliable website like the BBC? Are other websites saying the same thing? Does it tell you where they got the information from?



## IS FOR TELL

If you have an online safety problem, make sure you tell someone. Tell a parent, guardian, or teacher as soon you can.



# Microsoft Paint

<b>Brush</b>	The tool used to make marks
<b>Fill</b>	Tool used to colour in a whole shape
<b>Shape</b>	2D Shapes – square, rectangle, circle, triangle...
<b>Undo</b>	The arrow pointing backwards will take you back a step
<b>Eraser</b>	Used to 'rub out'



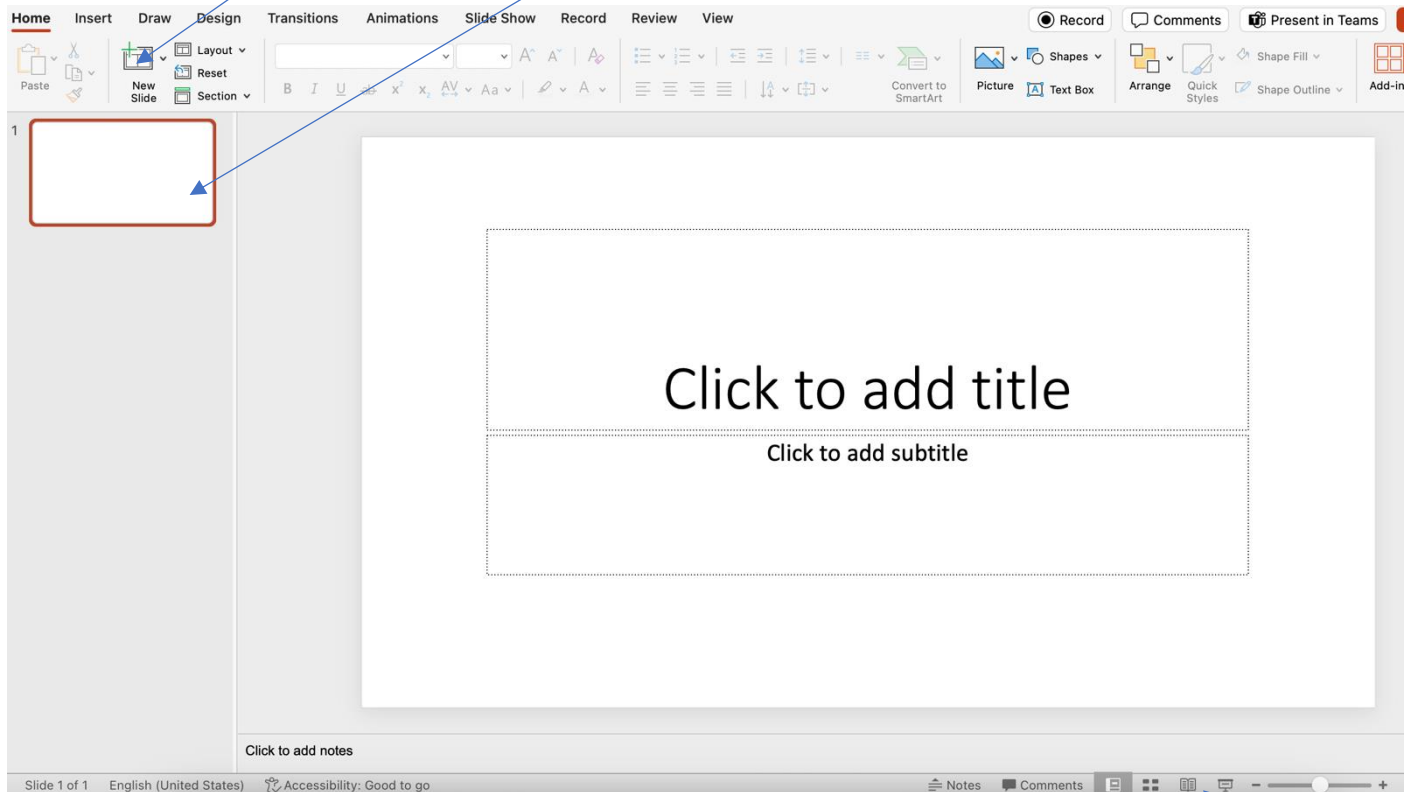
# Powerpoint

<b>Powerpoint</b>	Programme used to create powerpoints/presentations
<b>Slide</b>	A page of the presentation
<b>Save</b>	Keep work safe
<b>Edit</b>	Change text, pictures or anything visual
<b>Reorder</b>	Change the order of slides



New slide

Slide



Start  
slideshow

# Questioning

<b>Binary tree</b>	Simple way of sorting pieces of information in to 2 categories
<b>Data</b>	Collection of information
<b>Database</b>	A system that makes it easy to search, select and store information
<b>Field</b>	A single piece of data in a database




2Count




2Investigate



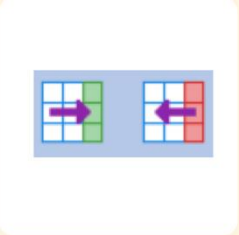
2Question




Open, close or share information




Enter data into a pictogram




Add or delete columns in a pictogram




Add a question to sort the information in a binary tree



Give a name to the binary tree



Find information in a database

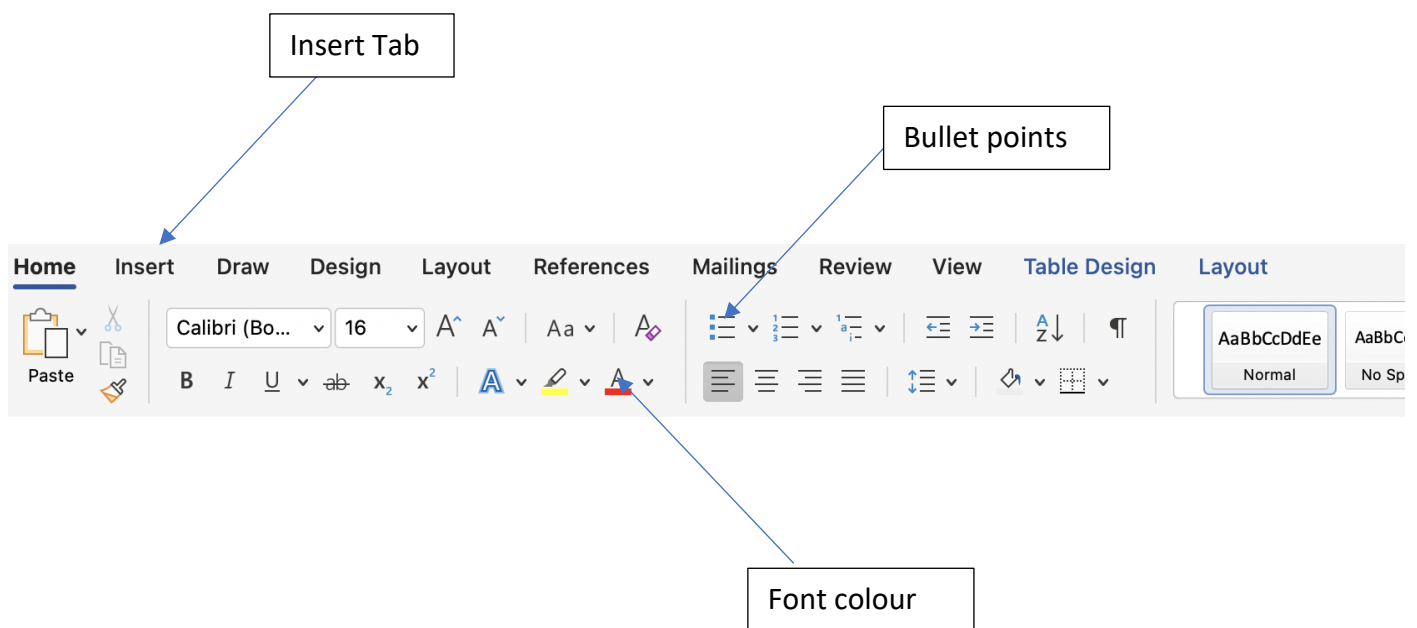


Sort, group and arrange information in a database



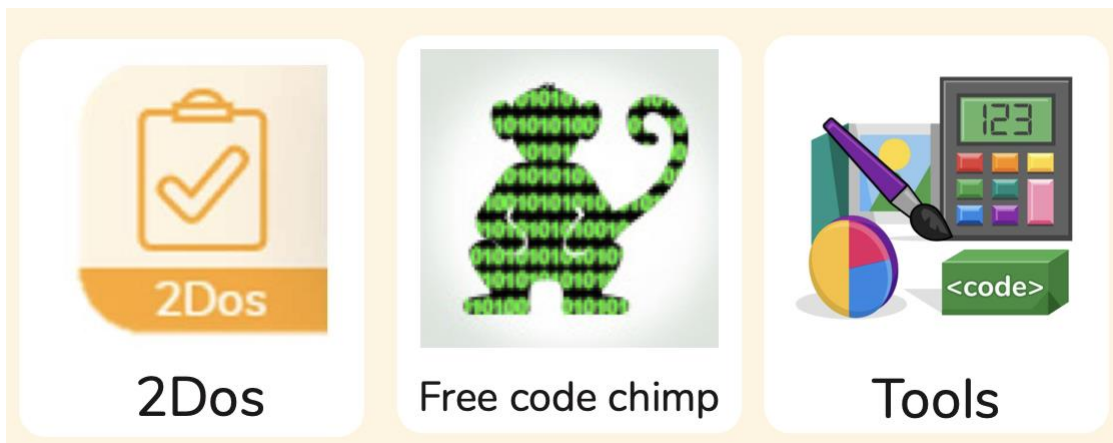
# Microsoft Word

<b>Symbols</b>	Icons that are used to represent something (!)?@,: <>
<b>Bullet Points</b>	Start of lists
<b>Word Art</b>	Found on in insert tab – colourful/attractive lettering
<b>Shift</b>	The shift key can be used for many different jobs eg: Capital letters



# Coding

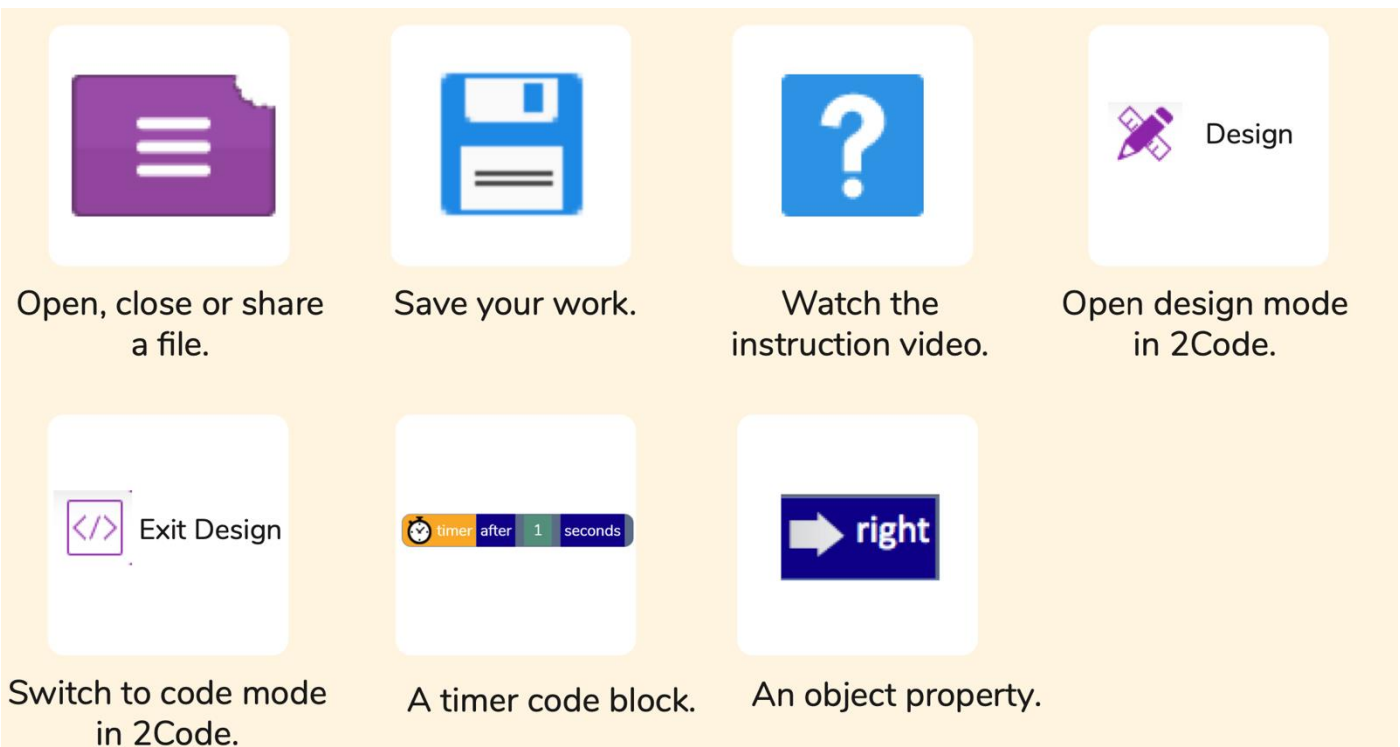
<b>Output</b>	Information that comes out of a computer
<b>Algorithm</b>	Set of instructions
<b>Interval</b>	Break in time
<b>Properties</b>	How something acts or how it looks



2Dos

Free code chimp

Tools



Open, close or share a file.

Save your work.

Watch the instruction video.

Open design mode in 2Code.

Switch to code mode in 2Code.

A timer code block.

An object property.